30 Hours Funded Childcare Application Form

Alkerden Church of England Nursery

When should families apply?

Alkerden Nursery offers places for children who are **aged 3 years old** (or who will turn 3 during the academic year they start Nursery). Families should apply during the **academic year before their child is due to start Nursery**.

For example:

- **Children born between 1st September 2023 and 31st August 2024**
  - Eligible to start Nursery from **September 2027**, as they will have reached the age of 3 by 31st August 2027.
  - Formal applications open from **Autumn 2026**, with places allocated during **Spring 2027**.

- **Children born between 1st September 2024 and 31st August 2025**
  - Eligible to start Nursery from **September 2028**, as they will have reached the age of 3 by 31st August 2028.
  - Formal applications open from **Autumn 2027**, with places allocated during **Spring 2028**.

Child's Details

Child's Full Name:

_____

Date of Birth:

_____

Home Address:

_____

Postcode: _____

Gender: ☐ Male ☐ Female ☐ Prefer not to say

Sibling Link

Does your child have a sibling currently attending Alkerden CE Academy?

☐ No ☐ Yes

Sibling's Name:

_____

Year Group/Class (if known):

_____

Parent/Carer 1 Details

Full Name:

_____

Relationship to Child:

_____

Address (if different):

_____

Telephone:

_____

Email:

_____

National Insurance/NASS:

_____

Parent/Carer 2 Details

Full Name:

_____

Relationship to Child:

_____

National Insurance/NASS:

_____

30 Hours Eligibility

11-digit Eligibility Code:

_____

Date Code Issued:

_____

☐ Applied for Working Parent Entitlement

☐ I will reconfirm every three months

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Preferred Start Date:

Emergency Contact

Name:

_____

Relationship:

_____

Telephone:

_____

Medical Information

GP Surgery

_____

Doctor's Name (if known)

_____

NHS Number (if known)

_____

Does your child have any medical conditions?

☐ Yes

☐ No

If yes, please provide details.

Does your child have any allergies?

☐ Yes

☐ No

If yes, please specify.

Is your child currently taking any medication?

☐ Yes

☐ No

If yes, please provide details.

Special Educational Needs and Disabilities (SEND)

Does your child currently receive support for additional needs?

☐ No ☐ Yes

Details:

Support from External Agencies

Is your child currently receiving support from any external agencies?

☐ No ☐ Yes

☐ Speech and Language Therapy

☐ Portage

☐ Health Visitor

☐ Community Paediatrician

☐ Occupational Therapy

☐ Physiotherapy

☐ Educational Psychology

☐ STLS

☐ Early Years Inclusion Team

☐ Social Care

☐ Family Hub

☐ Other:

_____

Additional information:

_____

Professionals Working with Your Child

Professional	Organisation	Contact Details

Language

Language(s) spoken at home

_____

Is English an Additional Language (EAL)?

☐ Yes

☐ No

Would you require translation support?

☐ Yes

☐ No

Transition Information

Has your child attended another nursery, preschool or childminder?

☐ No ☐ Yes

Setting:

_____

☐ I give permission for Alkerden CE Nursery to contact my child's current setting.

Parental Declaration

I declare that:

- The information provided on this form is true and accurate.
- I have supplied a valid 11-digit eligibility code.
- I understand that my eligibility will be checked before funding can be claimed.
- I will notify the school immediately if my circumstances change.
- I understand that I must reconfirm my eligibility with HMRC every three months.
- I understand that a nursery place is subject to availability and that attendance at the nursery does not guarantee a Reception place at the school.

I agree for **Alkerden CE Academy Nursery** to use the information provided to verify my eligibility for the Working Parent Entitlement with Kent County Council and the Department for Education.

Parent/Carer Signature:

_____

Print Name:

_____

Date:

_____

Office Use Only

Date Application Received: _____

Eligibility Code Verified:

☐ Yes

☐ No

Verification Date: _____

Grace Period End Date (if applicable): _____

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Place Offered:

☐ Yes

☐ No

Start Date: _____

Authorised By: _____

Birth Certificate Seen

☐ Yes ☐ No

Proof of Address Seen

☐ Yes ☐ No

Start Date Offered

Attendance Pattern Agreed

Staff Initials

Documents to Submit with Your Application

Please provide copies of the following:

- ☐ Child's Birth Certificate
- ☐ Proof of Address (dated within the last three months)
- ☐ 30 Hours Eligibility Code (if applicable)
- ☐ Court Orders relating to parental responsibility (if applicable)
- ☐ Medical Care Plan (if applicable)
- ☐ Relevant SEND reports (if applicable)

Thank you for completing this application. We look forward to welcoming your family to Alkerden Church of England Academy Primary Phase.

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